

You can make an application to us directly or through UCAS

Application received within and registered on our systems (applications sent to UCAS are forwarded to us within 48 hours of you submitting it). Acknowledgement letter sent to direct applicants and acknowledgement via UCAS to other applicants.



We assess your application

If your application is not complete, we will contact you to request the missing information. You must return the information requested by the date specified in the letter. For some courses, we will ask you to come to Newman for an interview or to undertake some tests to assess your suitability for the course.



We tell you our decision

We aim to let you know of our decision within 10 days of receiving a **complete** application or **after attending interview/tests** at Newman (if applicable). If your application is unsuccessful we will write to you and tell you why.



If we make an offer to you

Unconditional Offer

This means you have met all the conditions required and we look forward to meeting you when you begin the course. Before your course starts we will send you information about enrolment and induction.

Conditional Offer

This means you may have to meet certain conditions before you can be given a confirmed place on the course. This could be passing your exams with a certain grade, a health clearance or a Disclosure and Baring Service check for instance, by a specified date (please read any letters you receive from us carefully). If you are unable to meet these conditions, please contact us immediately to discuss your options. If you do meet all the conditions, your offer becomes 'unconditional' and we will send you information about enrolment and induction approximately a month before you start your course.